

**FORUM ON THE PARTICIPATION OF NGOs IN THE  
63<sup>RD</sup> ORDINARY SESSION OF THE AFRICAN COMMISSION ON HUMAN AND  
PEOPLES' RIGHTS AND 37<sup>TH</sup> AFRICAN HUMAN RIGHTS BOOK FAIR  
20-22 OCTOBER, 2018 – PARADISE SUITES HOTEL- KOLOLI, THE GAMBIA**

**INFORMATION NOTE FOR PARTICIPANTS**

**Organisers:**

**African Centre for Democracy and Human Rights Studies (ACDHRS)**

Zoe Tembo Building

Kerr Sereign, The Gambia

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**Date / Venue** : 20-22 October, 2018 – Paradise Suites Hotel - Kololi

**Language**: The proceedings of the Forum will be conducted in English and French with simultaneous interpretation facilities.

**Registration Fees**: All participants to the NGO Forum are required to register on-line at [www.acdhrs.org](http://www.acdhrs.org)

On arrival at the Forum venue, participants pay a registration fee of **US\$150.00** (one hundred and fifty US Dollars) or its equivalent in Gambian Dalasis, West African CFA, Euros and British Pound at the Registration Desk on Saturday, 20<sup>th</sup> October, 2018

The registration fee, which is subsidized, is a contribution towards the cost of the conference package: interpretation facilities, tea/coffee, lunch, water, stationery, documentation and other logistics for **registered participants** for the duration of the Forum **only**.

Meal vouchers for the duration of the Forum will be issued to participants upon registration and payment of the registration fees. Participants who do not pay the registration fees will be responsible for their meals especially, lunches.

**Agenda**: The draft agenda will be shared with you in due course.

**Accommodation**: Some Hotels located in the vicinity of the Conference venue are listed below:

<b><u>Name of Hotel</u></b>	<b><u>Rate</u></b>	<b><u>Telephone</u></b>	<b><u>Email</u></b>
Kairaba Beach Hotel	\$155.00	9960075 / 4462940	<a href="mailto:reservations@kairabahotel.com">reservations@kairabahotel.com</a>
Metzy Residence Hotel	\$70.00	7243866 /4460092	<a href="mailto:info@metzyresidence.com">info@metzyresidence.com</a>
Senegambia Beach Hotel	\$75.00	4462717 /	<a href="mailto:fom@senegambiahotel.com">fom@senegambiahotel.com</a>
Paradise Suites Hotel	\$50.00	3424942/4466264	<a href="mailto:gmparadisehotel@outlook.com">gmparadisehotel@outlook.com</a>
Seaview Hotel	\$50.00	4466660/1/2	<a href="mailto:seaviewbookings@gmail.com">seaviewbookings@gmail.com</a>
Mansea Beach Hotel	\$50.00	4461177	
Baobab Holiday Resort	\$50.00	7053394 / 8905832	

**Local Transportation**: Participants will be responsible for their own transportation arrangement from the airport to their respective Hotels and to the venue of the Forum and later to the Session's venue.

**Visa:** Nationals from ECOWAS (Economic Community of West African States) do not require entry visas to the Islamic Republic of The Gambia.

Participants who require visas are kindly advised to obtain such visas before departure from their respective countries of residence. Please check with your Ministry of Foreign Affairs for the nearest diplomatic representation. Kindly ensure that the passport you intend to travel with is valid for at least six (6) months.

The African Centre will make arrangements for **gratis** visas to be issued on arrival at the Banjul International Airport for participants who do not have Gambian diplomatic representations in their countries of residence upon the presentation of their letters of invitation to the NGOs Forum. Participants are therefore requested to forward to the African Centre copies of their passport details in advance to facilitate the said process.

**Health:** Please ensure that you travel with a valid vaccination card which is an entry requirement.

**Weather:** In October, the weather would be hot, kindly consider travelling with appropriate clothing.

**Language:** English is the official language of communication in The Gambia in addition to several local languages.

**Currency:** Dalasis is the official currency of transaction in The Gambia and is currently trading at about 1 US\$ to 48 Gambian Dalasis. Some Banks include ECOBANK, Standard Chartered Bank, Trust Bank Limited, Guaranty Trust Bank, Zenith Bank, Access Bank, Mega Bank amongst others. Working hours are Monday to Friday 8am-4pm and (a few opening on Saturdays).

**Telecommunications:** Cell phone service providers are: Africell, Comium, Gamcel and Qcell. Free 4G SIM cards can be received at the main arrival hall at airport and other sales outlets upon the presentation of a valid identification document.

**Electricity Voltage:** The voltage is 220V AC, accessible with three pin normal plugs.

**Secretariat:** The Secretariat is located next to the Conference Hall area. Participants should see the Secretariat for all matters relating to the Forum.

For more information or in case of emergency, please call **+220-9911228 / 2001332 (Adama Cooper-Jah) / + 220 3955858 (Yankuba Keita) / + 220 2544381 (Joanna Forster) / +220 7237273 (John Gbenagnon)**

While wishing you a pleasant travel, I look forward to welcoming you to The Gambia and working with you.

Hannah Forster (Mrs.)  
Executive Director, ACDHRS