



Call for a Consultant (Facilitator)

Background

The African Centre for Democracy and Human Rights Studies (ACDHRS) is an independent, pan-African regional human rights organization established in 1989 and based in Banjul, The Gambia. The African Centre upholds and promotes Article 25 of the African Charter on Human and Peoples' Rights (ACHPR) which states that: State Parties have the duty to ***'promote and ensure through teaching, education and publication, respect of the rights and freedoms contained in the present Charter and to see to it that these freedoms and rights as well as corresponding obligations and duties are understood.'*** The ACDHRS has observer status with the African Commission on Human and Peoples' Rights, consultative status with the Economic and Social Council of the United Nations and a Special Status with the Commonwealth.

With funding and technical support from the International Center for Not-for-Profit Law (INCL) based in the United States, the African Centre is currently implementing a project entitled **'Strengthening Lusophone Africa on the use of African Commission on Human and Peoples' Rights Guidelines on Freedom of Association and Assembly (FoAA).'**

The main objective of the project is to support the Lusophone African Human Rights Network, with ACDHRS's technical and administrative assistance, to strengthen and increase its engagement with the ACHPR and its special procedures, with a special focus on promoting and protecting Freedom of Association and Assembly (FoAA).

The specific objectives of this project are to:

1. Create an umbrella body of Lusophone country CSO representatives (the Lusophone Africa Human Rights Network) who are equipped to engage the ACHPR and other regional human rights mechanisms on the human rights situation in their countries generally, and on FoAA issue in particular.
2. Strengthen the capacity of the member networks in each of the six Lusophone countries to monitor the implementation of the Guidelines on FoAA at national level and engage the ACHPR and human rights mechanisms in their own countries to improve the FoAA situation.

3. Equip Lusophone CSOs to engage with Governments and public institutions to respect and implement the African Charter on Human and Peoples' Rights, and the ACHPR *Guidelines on Freedom of Association and Assembly in Africa*.

To achieve this, the ACDHRS intends to recruit the services of a Consultant/s to facilitate the consultative workshop and preparation of a Strategic Plan (4 years) for the Lusophone Network.

Expected Outcomes

1. Adopted Strategic Plan for the Lusophone network to facilitate engagement with the African human rights system
2. Consolidated working relationship between the civil society representatives in Lusophone Africa and the African Commission on Human and Peoples' Rights
3. Consolidation working relationship among and between the civil society representatives in Lusophone Africa

Output

1. Reports of the Consultative Workshop and Strategic Plan Workshop
2. Strategic Plan (4 year) for the Lusophone Network developed
3. Country Action Plans for the 6 Lusophone (Angola, Cape Verde, Equatorial Guinea, Guinea Bissau, Mozambique and Sao Tome et Principe) Africa countries and a consolidated Action Plan for the Network developed
4. Guidelines for Focal Person's roles and responsibilities

Duties of the Consultant

1. Submit a Technical and Financial Proposal (work plan and costing) to the ACDHRS for consideration for the implementation for the consultancy (consultative/Strategic Plan workshops to be held from 28-30 September, 2021)
2. Facilitate 3 days workshops (1 day Consultative workshop and 2 days Strategic Plan Workshop)
3. Submit the reports of the workshops
4. Submit the Strategic Plan and Action Plan documents
5. Responsible for all cost related to the recruitment of other personnel that may be required to carry out the Consultancy.
6. Responsible for the payment of any taxes that the Consultancy fees may be subjected to.
7. The Consultant shall bear any charges on transfer of funds in the event of a bank transfer by the ACDHRS to the Consultant

Qualification and experience

1. A minimum of a Bachelors Degree in the Social Sciences, possession of a Masters Degree in the same field would be an added advantage.
2. The Consultant shall be familiar with the English and Portuguese language. Knowledge and use of the French language would be an added advantage.
3. The Consultant must be familiar with engagement with the African human rights system
4. The Consultant must be familiar with the operation of Networks, especially in Lusophone countries.
5. Prior experience in preparation of Strategic Plan and Action Plan documents, Project implementation, monitoring and evaluation

Duties of the ACDHRS

1. The ACDHRS shall meet the cost of travel (economy class) of the Consultant to the venue of the activity (Banjul, The Gambia or Praira, Cape Verde. The ACDHRS shall also meet the cost of the Consultant's accommodation, sustenance and visa (where applicable)
2. The ACDHRS shall meet the cost of COVID19 tests that may be taken by the Consultant/Facilitator
3. The ACDHRS shall remunerate the Consultant/Facilitator for his/her services the amount of funds as agreed by both parties to be paid in Dollars and payable as follows: 50% on acceptance and signature of the TOR by both Parties (ACDHRS/Consultant); 25% on submission of the draft reports (including soft copy) of the two workshops and Strategic Plan document and the final payment of 25% to be made on submission of the final workshop reports and Strategic Plans and Action Plan documents (soft copy).

Interested applicants should submit a letter of interest, CV (2 pages maximum), 2 references (from partners familiar with applicants work), and copy of the report of a sample of a similar consultancy carried out by the applicant by email to programs@acdhrs.org, csec@acdhrs.org with the subject line: Application for Facilitator: ICNL Project

Deadline for receipt of application: **30st August, 2021 at 6:00pm GMT**

Due to the high volume of applications that may be received, the ACDHRS would respond only to successful applicants.