



The African Centre for  
Democracy and Human  
Rights Studies



**FORUM ON THE PARTICIPATION OF NGOs IN THE  
77<sup>th</sup> ORDINARY SESSION OF THE AFRICAN COMMISSION ON HUMAN  
AND PEOPLES' RIGHTS.**

**Organizers:**

African Centre for Democracy and Human Rights Studies (ACDHRS)

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**Date:** 16<sup>th</sup>-18<sup>th</sup> October, 2023

**Venue:** Arusha International Conference Center

**Language:** The proceedings of the Forum will be conducted in English and French with simultaneous interpretation facilities.

**Registration Fees:** All participants in the NGO Forum are required to register online at [www.acdhrs.org](http://www.acdhrs.org)

On arrival at the Forum venue, participants pay a registration fee of **US\$150.00 (One hundred and fifty US Dollars)** on Monday, 16<sup>th</sup> October, 2023

The registration fee, which is subsidized, is a contribution towards the cost of the conference package: interpretation facilities, tea/coffee, lunch, water, stationery, documentation, and other logistics for registered participants for the duration of the Forum only.

Meal vouchers for the duration of the Forum will be issued to participants upon registration and payment of the registration fees. Participants who do not pay the registration fees are not encouraged to participate.

**Agenda:** The draft agenda will be shared with you in due course.

**Accommodation:** Some Hotels located in the vicinity of the Conference venue are listed below:

<b>Name of Hotel</b>	<b>Rate</b>	<b>Tel</b>	<b>Email</b>
Four points by Sheraton	\$145.00	+255 27 2978889	<a href="mailto:Reservations@fourpointsthearushahotel.com">Reservations@fourpointsthearushahotel.com</a>
Goldcrest Hotel	\$90.00	+255 677014958	<a href="mailto:info@goldcresthotel.com">info@goldcresthotel.com</a>

Palace Hotel Arusha	\$90.00	+255275545800	<a href="mailto:reservations@palacehotelarusha.com">reservations@palacehotelarusha.com</a>
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**NOTE:** The rates per room may be altered depending on the foreign exchange rate. Kindly contact the hotel reception for more details.

**Local Transportation:** Participants will be responsible for their own transportation arrangements from the airport to their respective Hotels to the venue of the Forum and later to the Session's venue.

**Visa:** Participants who require entry visas are kindly advised to obtain such visas before departure from their respective countries of residence. Please check with your Ministry of Foreign or External Affairs for the nearest Tanzania diplomatic representation. Please ensure that the passport you intend to travel with is valid for at least six (6) months.

Arrangements have been made for visas to be issued to participants on arrival in cases where participants do not have Tanzania diplomatic representation in their countries of residence. Furthermore, participants will be provided with letters of invitation to the effect. Please forward your passport copy as soon as possible to [library@acdhrs.org](mailto:library@acdhrs.org) as well as your city of departure. Kindly ensure that you carry the said invitation letter, should it be requested for by Immigration officials at the Airport.

**Health:** Please ensure that you travel with a valid vaccination card which is an entry requirement, Covid 19 test results/ vaccination certificate, and yellow fever card.

**Weather:** In October, the weather will be hot. On average, it is maximum 90° in Tanzania and at least around 65° degrees. Kindly consider traveling with appropriate clothing.

**Language:** Swahili is the official language of communication in Tanzania, alongside it is the English Language which is termed as the second official Language of the country.

**Currency:** Tanzanian Shilling is the official currency of transactions in Tanzania. Exchange operations can be done at the Airport, Banks, Forex Bureaus, and Hotels. Official banking hours are from 08:00 to 17:00 Monday through Friday. ATMs and Western Union transfers are also available.

**Telecommunications:** There are 4 different mobile internet providers in Tanzania. You can buy a local prepaid SIM card from one of the following operators: Vodacom

Airtel, Tigo, and Halotel, (with 3G & 4G internet SIM cards). Please note that new SIM cards require registration.

**Electricity Voltage:** The voltage is 230V, and the power plug sockets are of type D and G. Kindly travel with appropriate sockets.

**Secretariat:** The Secretariat is located next to the Conference Hall area. Participants should see the Secretariat for all matters relating to the Forum.

For more information or in case of emergency, please call WhatsApp **+220 3253419 (Ellen Ann)** and **+255 714 968 323 (PraiseGod)**